



HORRY COUNTY, SOUTH CAROLINA, PLANNING DEPARTMENT
1301 2ND AVENUE, CONWAY, SC 29526
(843) 915 – 5340

LETTER OF AGENCY

To: The Horry County Planning Commission
Re: PIN/TMS Number(s): _____
Property Address: _____
Property Location: _____
Property Owner (s): _____
(Please Print Full Name)

In connection with the referenced property, I hereby appoint the person shown below as my agent for the purpose of filing such application for project approval as they shall deem necessary and proper.

Authorized Agent: _____
(Please Print Full Name)

Reason For Agency: _____

Business License #: _____

Agent's Address: _____

Agent's Telephone Number: _____

Witness

Property Owner (Please print full name)

Title

Signature of property owner

Date

**If there is a land sales contract, please supply us with a copy.
Letter of agency submitted must be original. No copies accepted.**