

Hospitality Fee Department
(Mailing) Post Office Box 1275
Conway, South Carolina 29528
Phone: (843) 915-5620
www.horrycountysc.gov



Hospitality Fee Department
(Location) 1301 Second Ave
Conway, South Carolina 29526
Fax: (843) 915-6220
BLHospitality@horrycountysc.gov

BUSINESS CHANGE NOTIFICATION

Please complete the applicable information in **PRINT** and sign below

Current Business (DBA) Name: _____
(Required Field)

Hospitality Fee Account #: _____
(Required Field)

BUSINESS SOLD: NEW OWNERS

BUSINESS PERMANENTLY CLOSED

Date of sale: _____

Date of Closure: _____

New Owner: _____

Phone number: _____

Address: _____

CHANGE OF BUSINESS LOCATION ONLY

Date of Change: _____

New Location Address: _____

OTHER BUSINESS CHANGES

Date of Change: _____

New Corporation Name: _____ New Fed ID # _____ New Phone #: _____

New Mailing Address: _____

Change in Business (DBA) Name (only) – New Name: _____

Signature: _____ Printed Name: _____ Title: _____ Date: _____ Phone #: _____