DELEGATION OF PROCUREMENT AUTHORITY

Pursuant to the authority vested in me, Tammy Stevens, as the Horry County Director of Procurement, as set forth in the Horry County Procurement Code, and as augmented by the Horry County Procurement Regulation, I hereby delegate procurement authority as set forth herein.

1. I delegate the procurement authority to **David Gilreath, Assistant County Administrator**, to contractually bind Horry County without the power of re-delegation. Authority to issue notices of award, notices-to-proceed and approval of contractual submittals may be delegated.

2. The authority to contractually bind Horry County, as set forth above, shall be limited to:

a. **Infrastructure & Regulation (I&R) Division** related to contracts and contract modifications that are funded by a budget or budgets over which the **I&R Division** has expenditure authority; and,

b. The execution of Horry County contracts, contract modifications, contract renewal options, change orders and other related contract documents for any **I&R Division** related projects funded by Horry County **for any dollar-amount, notifying both Chief Procurement Officials of the intent to obligate over $500,000**.

c. The execution of Horry County departmental contract if pre-approved by the County Administrator.

d. The execution of intergovernmental agreements and related documents between Federal and State agencies for administration related projects and or services.

3. This delegation of procurement authority shall become effective on the date when it is executed by the person to whom the authority is delegated, and it shall continue indefinitely until such time as it is cancelled, withdrawn, modified, or in any other manner changed, by the Horry County Director of Procurement.

Agreed:

Name: **David Gilreath, PE**   Title: **Assistant County Administrator**
                                                       I&R Division

Signature: _____   Date: January 13, 2025

Issued:

Signature: _____   Date: 1/13/25
Tammy Stevens, Director of Procurement

Signature: _____   Date: 1/13/25
Barry Spivey, County Administrator