

## HORRY COUNTY, SOUTH CAROLINA

**Hospitality Fee Department**  
**(Mailing)** Post Office Box 1275  
Conway, South Carolina 29528  
Phone: (843) 915-5620  
[www.horrycounty.org](http://www.horrycounty.org)



**Hospitality Fee Department**  
**(Location)** 1301 Second Ave, Suite 1C09  
Conway, South Carolina 29526  
Fax: (843) 915-6220

### BUSINESS CHANGE NOTIFICATION

Please complete the applicable information in **PRINT** and sign below

**Current Business (DBA) Name:** \_\_\_\_\_  
(Required Field)

**Hospitality Fee Account #:** \_\_\_\_\_  
(Required Field)

#### BUSINESS SOLD: NEW OWNERS

#### BUSINESS PERMANENTLY CLOSED

Date of sale: \_\_\_\_\_

Date of Closure: \_\_\_\_\_

New Owner: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

#### CHANGE OF BUSINESS LOCATION ONLY

Date of Change: \_\_\_\_\_

New Location Address: \_\_\_\_\_

#### OTHER BUSINESS CHANGES

Date of Change: \_\_\_\_\_

New Corporation Name: \_\_\_\_\_ New Fed ID # \_\_\_\_\_ New Phone #: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

Change in Business (DBA) Name (only) – New Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ Phone #: \_\_\_\_\_