Horry County Government

Code Enforcement
www.horrycounty.org

Horry County
SOUTH CAROLINA
Committed to Excellence

Horry County Government & Justice Center
1301 Second Avenue
Conway, South Carolina 29526
Phone 843.915.5090 || Fax 843.915.6090

Permit Requirements For: Demolition

1. Application
2. Scope of work
3. Authorization from the property owner (notarized or witnessed)

HORRY COUNTY PERMIT APPLICATION

(Must be fully completed in ink)

FLOOD ZONE _____
BFE _____
PANEL# _____
ECERT REQ _____
APPROVED _____

DATE IN _____
FEES PD $_____ P/R _____ Z
CLERK _____
PLAN CASE # _____
REF _____
APPD _____ DATE _____

_____ (____)_____
Name of Owner (as listed on Tax Records) Telephone

_____
Mailing Address City State Zip

_____ _____ _____
Site Address Subdivision /Phase # Lot#

_____ _____ _____ _____
Project Name Bldg. # # of Units Occupant Load

Type of Work: New ( ) Addition ( ) Alter ( ) Repair ( ) Move ( ) Demolish ( ) Other _____

Use of Improvements: Single Family ( ) Mobile Home ( ) Duplex ( ) Apartment ( ) Commercial ( ) Institutional ( ) Utility ( )

Warehouse ( ) Manufacturing ( ) Condo ( ) Industrial ( ) Farm Building ( ) Sign ( ) Other _____

Type of Construction: Metal ( ) Wood ( ) Steel ( ) Concrete ( ) Other _____

Exterior: Brick ( ) Conc. Block ( ) Stone ( ) Brick Veneer ( ) Stucco ( ) Metal ( ) Wood ( ) Glass ( ) Vinyl ( ) Other _____

No of Stories _____ No. of Bedrooms _____ No. of Baths _____ No. of Half Baths _____ Total # Rooms _____

Type of Heating: Central Air Cond. ( ) Heat Pump ( ) Other _____ Sprinkler Req ___ Provided ___ N/A ___

Type of Fuel: Oil ( ) Gas ( ) Electricity ( ) Wood ( ) Other _____

Unheated areas: Garage ( ) Carport ( ) Porches ( ) Decks ( ) Masonry Fireplaces # _____

Total No. of Square Feet _____ Heated Space _____ Unheated _____

Description of Work _____

_____

Value of Construction $ _____ Permit # _____

Building Permit Fees $ _____ Mobile Home Sticker # _____

Zoning Fees $ _____ Farm # _____

M I G C Fire Fee $ _____ MIGC Fire Receipt # _____

_____ $ _____ Plan / Bin # _____

TOTAL FEES $ _____ App Code _____

Contractor or Builder _____ Tele # (___)_____ State License # _____

Address _____ Email _____

Architect or Engineer _____ Tele # (___)_____ Fax # (___)_____

Address _____ Email _____

_____ _____ _____ _____ _____
Est Date of Completion TMS # / PIN # Dist. # Zone Verified

THIS PERMIT MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF ANY REGULATION IN EFFECT BY ORDINANCE OR OTHERWISE BUILDING PERMITS ARE NOT REFUNDABLE OR TRANSFERABLE.

Issued By: _____ Signature _____
Owner ( ) Contractor ( ) Agent ( )

Date _____ Print name _____

SCOPE OF WORK FOR ALTERATIONS / REPAIRS /ADDITIONS

_____ COMMERCIAL _____ RESIDENTIAL

SITE LOCATION _____

APPLICANT PLEASE DESCRIBE IN DETAIL EXACTLY WHAT YOU ARE DOING:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____ _____

APPLICANT DATE

REVIEWER COMMENTS:

_____

_____

_____

_____

_____

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_____

_____

_____

_____ _____ _____

REVIEWER DATE PERMIT#

Property Owner
Letter of Authorization

DATE: _____

I, _____ **authorize** _____
Print – Property Owner/ HOA Rep **Person obtaining permit**

to obtain a building permit from HC Code Enforcement for _____
Type of work

on behalf of myself or agency for property located at:

_____.

_____ **will be responsible for the work listed.**
(Print – Property Owner or Licensed Contractor Name)

_____ _____
Property Owner / HOA Rep Signature **Date**

_____
Telephone Number

Sworn before me this _____ **day of** _____, _____ **(OR)** **Witnessed By:**

_____ _____
Notary of South Carolina **Witnesses Signature**

_____
My Commission Expires